I.S.P.C.
April 14, 2005 Meeting Minutes

Attendees: *Ray Stevens, Jon Camp, Dave Kroeker, Don Herz, Randy Ober, Ken Kuszak, Terry Lowe, and Doug Thomas*

Administration:
Budget
I met with the Mayor earlier this week and felt the meeting went well. We have had a net reduction of 2 FTE's on top of absorbing the support of the web content management and coordination from CIC. For projects that overlap fiscal years 04/05 and 05/06, we'll need to meet in late May with Dave and make sure that carry overs are handled correctly.

H.I.P.A.A.
We are working on email encryption software vendors out of Omaha (Fishnet), to provide this capability regardless of the source of your email. We are also working with the Fire Department to further secure the FTP's that are occurring between Fire, the hospitals and their billing vendor (Accumed).

Mental Health's Server
We are working with Judy to get their files moved to the County Word Processing Server. We had considered a simple physical move of their server to IS, but in light of their hardware not being eligible for "Parts Depot" through HP, we felt it would probably be best to decommission the server all together. Judy is working with us on this by installing client upgrades at the Mental Health Center.

Lancaster Manor
We are working on a time line and cost estimate for relocating their server at IS and bringing them under the County IT umbrella. With the new mainframe processor we are going to have to develop a new printing capability (token ring being discontinued). To facilitate this we are moving forward with the installation of fiber between the Manor and Trabert Hall. Regardless of the location of the Manor's AS/400 this will need to be done.

Networking:
Public Access Points
Public access has been established in the chambers and café area at Jonathan Cook and Journal Stars' requests. We have been monitoring this for Council meetings and there are generally about three people using this new capability.

eBay Acces for Purchasing
Vince has asked us to establish access to eBay at his office. We will do this for one stand alone pc. As you probably know we are currently filtering out eBay activity from the network to reduce non-business related internet traffic.

Information Center

Ashland 5.1 (DSL Circuit)
The conversion is complete and working fine. Everyone in the office is happy with the response time as well. This will save Public Works about $700 per month for this connection.

Soft Grid Software Management
As you may recall we had some problems on the thin client project with the servers not being able to handle multiple versions of some software products. Specifically we noted this with Adobe Acrobat regular and professional versions.
Soft Grid allows us to have multiple version available to the thin client community.
Other Features include the following:

> *Individual registries can be established using what they call bubbles, there is a 40 day cycle for this in which the software can run uninterrupted for 40 days (without having to be reloaded across the network) so this helps eliminate network traffic.*
> *There will be no software access unless we authorize it. This will lead to easier identification and management of software, (less exposure to the City and County for employees operating un-licensed software.*
> *Not as much field work.*
> *Rebuild user default(without going to person's PC)*
> *Might have to still download certain software on user's hard drive if Soft Grid doesn't support it, but this should be a very small number of products.*
> *We have not negotiated a final price yet, but it should be in the $100/pc range.*

Applications Development:
Joint Purchase of Aerials (GIS)
We have received Plan Graphics (GIS) master plan draft recommendations. Kent Morgan will be arranging a meeting with County and City to discuss recommendations. This could take the form of a half day retreat. One of the main decision is whether or not to create a (GIS) organization to facilitate enhanced GIS initiatives, or can it be done under the existing/historical model? Plan Graphic's recommendation is to create a (GIS) management office. This (GIS) management office would encompass one person to head the department and have one to two person staff.   They indicate that this office would be separate from the City of County, so I assume they are looking at some type of contracted situation. Then this office would report to a steering committee. Funding would need to be expanded. There is a need for a unified direction.

Parking Ticket System
The is a demonstration scheduled for the Violations Bureau on Friday. The hand held devices have been coded and tested. The majority of the system is ready to be deployed. The hand held devices have separate print devices and access real time data on the database.   Live field testing should occur by the end of April. Will go live in May of 2005. When a ticket is written the ownership and vehicle detail fields are being filled automatically by the auto registration database. A long term goal is to work with the state so we can access all Nebraska counties license plate records.
Public Works/Finance Imaging including Antelope Valley
We are now able to attach images of invoices to financial records. The auditor can do this directly from their PC's. This creates an audit trail for federal grant retention requirements.

Election System Migration/Conversion
Would like to go live before Omaha. Our budget projections for next year assumed full state implementation this summer. We estimated about 5-10% of the current year's usage. If we go last like they are indicating that will be significantly short of actual usage. The data is clean and nearing end of project. Because of these factors we may approach the State about moving us up in the plan.

Wells Fargo/County Epos
We continue to have problems with processing American Express/Discover. The vendors has been notified. This has been a real fiasco from the outset. The advantage of this is that we get the two new credit cards, echecks and ewithdrawel capability, or so goes the theory.

Register of Deeds
The Eagle implementation is set for June 19, 2005, and we haven't heard otherwise. Once we provided the files we've been pretty much on the outside of this project.

Fire/P.R.I.M.E.
The new in house incident reporting module is in production, EMS Pro is still not in production.

General Assistance
This is currently in the System Requirements Definition phase. Ongoing meetings with all principal players are planned. When information is finalized then it will be brought to steering committee.

A.C.T.I.O.N. Update
Accela fell well short of their original informal proposition. This system will have a two-pronged approach with the citizens of Lincoln. The first is to educate citizens regarding the legislation and ordinances that cover these areas. Secondly, it will allow the public to go on line and view the status of their service request, (if they desire). They can also report anonymously. By the middle of June a citizen front end will be online. The second phase is to manage all the events. The user will have a secured sign on to let citizens track their own complaint. Departments will be able to manage their own events. If the event includes multiple departments, the departments at that time see the other departments events as well. The event status would remain open until all departments have completed their specific task.

Technical Support
New IBM Processor
We have a software waiver that allowed us to save money for 36 months. We have received approval for this software and are anticipating finalizing on May 3, 2005. We will speak to Vince about ordering the PO and look at the bid requirements to make sure how many days the price is good for.

Diesel Generator
The cut over for this went real well. We tested it for 30 minutes on the Saturday of the cut over, now Bob will need to be run once a month for to make sure it stays in good operating condition.

EEOC Compliant (Personnel Board Hearings)
This is an ongoing situation with the operator who hurt their shoulder. We are scheduled to go to the Personnel Board on April 21st.

Utilizations
No material changes from last month.

We had a disk failure on the JDE AS/400 (did dial out and called IBM). The repair technician came in the next day. Once again we were saved by the RAID Technology.

Next Meeting
May 12, 2005